

Public Employee Benefits Alliance

2009 HIPAA Security Risk Assessment Request for Proposals Implementation Timeline

Scheduled Completion Date	Task
June 18, 2009	PEBA Membership HIPAA PHI Security Audit Webcast
June 19, 2009	Submit Employer Information to PEBA Membership to Complete
July 17, 2009	Employer Information Sheet due to PEBA
July 20, 2009	Request for Proposal Submitted to Vendors
August 7, 2009	Deadline to Submit RFP Questions to PEBA
August 12, 2009	PEBA Response to Vendor Questions
August 21, 2009	Request for Proposal Due Date
August 21-24, 2009	Evaluation and Scoring of Request for Proposals
August 24-31, 2009	Top Candidates Interviewed Best and Final Offer Requested
September 11, 2009	PEBA Board Meeting for Vendor Selection Notification of Vendor Selected Conference Call with Selected Vendor
September 14, 2009	PEBA Alliance Alert/Sample Letter of Intent Submitted to Membership
September 21, 2009	Letter of Intent due from PEBA Membership
September 22, 2009	Webcast Conference Call with Vendor and PEBA Participants